



RFQ BCN-14-2024

REQUEST FOR QUOTATION

16 September 2024

Sir/Madame:

The Philippine Consulate General in Barcelona would like to request for quotation for the procurement of:

Procurement of Services- Spanish Language Training

Specifications: See Annex A.

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required;
2. Price quotation shall include all taxes, duties and/or levies payable;
3. The Approved Budget for the Contract is **4,100 €**;
4. Please submit quotation on or before **19 September 2024, Thursday** via email at barcelona.pcg@dfa.gov.ph;
5. For further information please call 931.038.247

Sincerely yours,



RAISA A. MABAYO

Bids and Awards Committee
Chairperson



ANNEX A

COURSE SPECIFICATIONS/ REQUIREMENTS:

1. Course Type:
 - A2 level (or based on the majority of the assessment level of the participants)
 - Conversational Spanish
 - Focus on grammar, vocabulary, and pronunciation
 - Cultural immersion elements

2. Course Duration:
 - minimum 60 hours or its equivalent of the whole course
 - Preferred schedule: twice a week, two(2) hours each session: Tuesday and Thursday, 5:30 pm to 7:30 pm

3. Class Format:
 - Private (The classes to be held at the Consulate: Rambla de Catalunya 33, Planta Principal, 08007)
 - In-person (**5** participants)
 - Flexible scheduling options (classes can be rescheduled)

4. Course Materials:
 - Textbook/ workbooks
 - Online resources/practice tools
 - Multimedia materials

5. Certification:
 - Information on certification or accreditation upon completion of the course.

6. Pricing Details
 - Breakdown of fees
 - Cost of materials
 - Payment Options: preferably bank transfer