



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES**  
**CONSULADO GENERAL DE LA REPÚBLICA DE FILIPINAS**  
**Barcelona**

**REQUEST FOR QUOTATION**

23 November 2023

Sir/Madame:

The Philippine Consulate General in Barcelona would like to request quotations for the procurement of various office supplies and equipment for the year 2023 for the Consulate's official use.

Please see the attached list for the specifications.

The procurement project is in accordance with the requirement of the Republic Act No. 9184, otherwise known as the "Government Procurement Report Act of 2003", and the GPPB Resolution No. 28-2017 or the Guidelines on Projects to be Procured and Performed Overseas.

**TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required;
2. Price quotation shall include all taxes, duties and/or levies payable;
3. The Approved Budget for the Contract is **1.600,00 €**
4. Payment shall be made through bank transfer after the receipt of the bill.
5. Please submit quotation on or before **27 November 2023, Monday** via email at [barcelona.pcg@dfa.gov.ph](mailto:barcelona.pcg@dfa.gov.ph);
6. For further information please call 931.038.247.



Sincerely yours,

  
**RAISA A. MABAYO**  
BAC Chairperson



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**ANNEX A**

<b>UNIT</b>	<b>ITEM/DESCRIPTION</b>	<b>QUANTITY</b>
pack	<b>WIPES</b> <i>54 sheets</i>	50
jug	<b>LIQUID HAND SOAP</b> <i>5 liters</i>	2
jug	<b>MULTIPURPOSE CLEANER</b> <i>5 liters</i>	4
jug	<b>BLEACH</b> <i>2 liters</i>	1
jug	<b>WOOD POLISHER</b> <i>500 ml</i>	4
jug	<b>FLOOR CLEANER</b> <i>5 liters</i>	4
jug	<b>TOILET BOWL CLEANER</b> <i>5 liters</i>	5
jug	<b>DISHWASHING LIQUID</b> <i>5 liters</i>	2
bottle	<b>DISINFECTANT</b> <i>750 ml</i>	5
bottle	<b>AIR FRESHENER</b> <i>300 ml</i>	5
pack	<b>MICROFIBER CLOTH</b> <i>pack of 5</i>	2
pack	<b>SPONGE</b> <i>pack of 12</i>	1
pack	<b>SCRUB PAD</b> <i>pack of 6</i>	1
pack	<b>MOP HEAD</b> <i>microfiber</i> <i>cotton</i>	4 4
unit	<b>BLOOD PRESSURE MONITOR</b> <i>battery operated, weight 250g,</i> <i>dimension: 103x80x129mm; with arm</i> <i>cuff</i>	1



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unit	<b>EXTENSION CORD</b> <i>15 meters; 4 power outlets; retractable</i>	1
unit	<b>WIRELESS PRESENTER</b> <i>laser presenter for presentations; red laser; range up to 15 meters; battery operated AAA or AA</i>	1
roll	<b>TRASH BAG</b> <i>30L</i> <i>120L</i>	5 5
pack	<b>TISSUE</b> <i>30x30</i>	10
pack	<b>CLEAR BOOK SLEEVES</b> <i>A4 size; pack of 100 ; 50 micras</i>	3
pack	<b>L-TYPE CLEAR FOLDER</b> <i>A4 size; pack of 100 ; 50 micras</i>	3
roll	<b>DOUBLE-SIDED TAPE</b> <i>19mm x 1.5m</i>	5
box	<b>PAPER CLIP; box of 100</b> <i>25mm</i> <i>32mm</i> <i>42mm</i>	10 10 10
piece	<b>GLUE STICK</b> <i>20g</i>	100
pack	<b>FIRST AID KIT</b> <i>Medicine cabinet made of hard plastic with dividers and lock; 1 alcohol 250 ml, 1 povidone-iodine, 1 cotton 100 g, 1 Smarch gum, 1 instant cold pack, 1 hydrogel 50 ml, 3 packages of 5 sterile compresses, 1 paper tape, 1 cloth tape, 10 gloves latex, 1 cohesive bandage, 1 tweezers 13 cm, 1 scissors 13 cm, 1 physiological saline 30 ml, 5 bandages, and 32 assorted adhesive sanitary strips.</i>	1
ream	<b>BOND PAPER</b> <i>A4; 75 gsm</i> <i>A4; 80 gsm</i>	60 60